



MARYLAND HEALTH CARE
COMMISSION
HEDIS[®] AUDIT AND PERFORMANCE
EVALUATION OF COMMERCIAL HEALTH
BENEFITS PLANS
RFP NUMBER MHCC 22-012
Pre-Proposal Conference
April 15, 2022



Today's Agenda

- ▶ Introduction of MHCC Staff
- ▶ Procurement Overview
- ▶ Overview of Scope of Work
- ▶ Q&A
- ▶ Important Information for Offerors
- ▶ Wrap Up



Key Information

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| Proposal Due Date: | Friday, May 13, 2022, no later than 4:00 pm |
| Proposals Delivery: | Electronic proposals shall be submitted through eMaryland Marketplace Advantage (eMMA) |
| Questions Closing Date: | Friday, May 6, 2022, no later than 4:00 pm |
| MBE Subcontracting Goal: | 20% with no subgoals |
| Contract Duration: | 5 Year Base with 2 one-year options |
| Offeror Minimum Qualification: | National Committee for Quality Assurance (NCQA)-licensed HEDIS® compliance organization. |



RFP OVERVIEW



Questions



Important Information for Offerors

- ▶ Before a business entity can do business in the State, it must be registered with the State Department of Assessments and Taxation (SDAT). <https://www.egov.maryland.gov/businessexpress>.
- ▶ Read and follow all the instructions in Section 5 of the RFP Proposal Format.
- ▶ Do not include any pricing information in the Technical Proposal.
- ▶ Documents that must be submitted with the Technical Proposal
 - I. (NCQA) Healthcare Effectiveness Data and Information Set (HEDIS®) Compliance Organization Certification
 - II. HIPAA Compliance Certificate
 - III. Attachment C Bid/Proposal Affidavit
 - IV. Attachment D MBE Form D-1A
 - V. Attachment F Maryland Living Wage Requirements
 - VI. Attachment H Conflict of Interest Affidavit and Disclosure
 - VII. Attachment L Location of the Performance of Services Disclosure



Wrap Up

- ❑ Please direct all questions to Andrea Allen
Email: Andrea.Allen@maryland.gov
Office phone: 410-764-8791
- ❑ All Questions must be submitted in writing until the closing date of Friday, May 6, 2022.
- ❑ All pre-proposal documents including Q&A's will be forwarded directly to meeting participants, as well as posting on the MHCC Procurement page and eMaryland Marketplace as soon as they are available.