

**STATE OF MARYLAND**  
**MARYLAND HEALTH CARE COMMISSION (MHCC)**  
**KEY INFORMATION SUMMARY SHEET**

<b>Request for Proposals</b>	Services: Project Management Consulting and Staff Support Services
<b>Solicitation Number:</b>	MHCC 21-002
<b>RFP Issue Date:</b>	July 13, 2020
<b>RFP Issuing Office:</b>	Maryland Health Care Commission (MHCC or the "Agency")
<b>Procurement Officer:</b>  <b>e-mail:</b> <b>Office Phone:</b>	Andrea Allen 4160 Patterson Avenue Baltimore, MD 21215 andrea.allen@maryland.gov 410-764-8791  <b>Prior to the award of any Contract, the Procurement Officer is the sole point of contact in the State for purposes of this solicitation.</b>
<b>Proposals are to be sent to:</b>	4160 Patterson Avenue, Baltimore MD 21215 Attention: Andrea Allen
<b>Pre-Proposal Conference:</b>	Due to the COVID 19 Pandemic Emergency Declaration a conference will not be held. All questions and responses will be posted and updated weekly. See <b>Attachment A</b> for directions and instructions.
<b>Questions Due Date and Time</b>	<b>Friday, August 14, 2020, no later than 4 p.m. Local Time</b>
<b>Proposal Due (Closing) Date and Time:</b>	<b>Friday, August 28, 2020, no later than 4 p.m., Local Time</b> Offerors are reminded that a completed Feedback Form is requested if a no-bid decision is made.
<b>MBE Subcontracting Goal:</b>	0%
<b>VSBE Subcontracting Goal:</b>	0%
<b>Contract Type:</b>	The Contract(s) resulting from this RFP shall be an Indefinite Quantity with Firm Fixed Unit Prices with Work Orders of Time & Materials and Fixed Price.
<b>Contract Duration:</b>	Two (2) years
<b>Primary Place of Performance:</b>	Maryland Health Care Commission 4160 Patterson Avenue Baltimore, MD 21215
<b>SBR Designation:</b>	No
<b>Federal Funding:</b>	No