

SCHEDULES FOR CERTIFICATE OF NEED REVIEW

The Maryland Health Care Commission provides the following schedules to interested members of the public and sponsors of health care facility and service projects subject to Certificate of Need ("CON") review and approval. Not every type of project subject to the requirements of CON review and approval is included in this review schedule. In these cases, persons seeking CON approval for a project may file a letter of intent at any time. (See COMAR 10.24.01.07 and .08 for additional information on CON application filing and project review.)

The general criteria for Certificate of Need review are set forth at COMAR 10.24.01.08G(3). An applicant must demonstrate that the proposed project is consistent with these review criteria. It will be noted that the first criterion is evaluation of the project according to all relevant State Health Plan standards, policies and criteria.

This Certificate of Need review schedule updates the schedule published in the *Maryland Register*, Volume 45, Issue 20, pages 955-958 (September 28, 2018) and *Maryland Register*, Volume 46, Issue 1, page 31 (January 4, 2019). This review schedule is not a solicitation by the Commission for Certificate of Need applications, and does not indicate, in and of itself, that additional capacity is needed in services subject to Certificate of Need review, or that Certificate of Need applications submitted for the services described will be approved by the Commission.

Applicants are encouraged to discuss their development plans and projects with the Commission Staff prior to filing letters of intent or applications.

Letters of Intent and applications for scheduled reviews may only be received and reviewed according to these published schedules. All Letters of Intent and Certificate of Need applications, including all of the required number of copies of CON applications, must be received at the offices of the **Maryland Health Care Commission, 4160 Patterson Avenue, Baltimore, Maryland 21215, no later than 4:30 p.m.** on the scheduled date of submission. Letters of intent for projects not covered by this review schedule may be filed at any time.

For further information about review schedules or procedures, call Kevin McDonald, Chief, Certificate of Need, at (410) 764-5982.

The Commission will use the following regional configuration of jurisdictions for the General Hospital Project, Special Hospital Project, Freestanding Ambulatory Surgical Facility Project, and Schedule Two Comprehensive Care Facility Project Review Schedules:

Western Maryland: Allegany, Frederick, Garrett, and Washington	Central Maryland: Anne Arundel, Baltimore City, Baltimore County, Carroll, Harford, and Howard
Eastern Shore: Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, and Worcester	Montgomery & Southern Maryland: Calvert, Charles, Montgomery, Prince George's, and St. Mary's

General Hospital Projects

The Commission hereby publishes the following schedules for the submission of Certificate of Need applications by general hospitals, for projects that involve: (1) capital expenditures by or on behalf of general hospitals that exceed the applicable capital expenditure threshold referenced at COMAR 10.24.01.02A(5); (2) proposed changes in bed capacity or operating room capacity at existing hospitals; (3) the relocation of a general hospital; and/or (4) a change in the type or scope of any health care service offered by a general hospital, as specified at COMAR 10.24.01.02A, except for neonatal intensive care. Please note that the following schedule does not apply to a project to establish a new general hospital.

Schedule One All General Hospital Projects

Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	November 1, 2019	November 13, 2019	January 3, 2020
Central Maryland	December 6, 2019	December 18, 2019	February 7, 2020
Eastern Shore	January 3, 2020	January 15, 2020	March 6, 2020
Montgomery & Southern Maryland	February 7, 2020	February 19, 2020	April 10, 2020

Schedule Two

All General Hospital Projects

Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	May 8, 2020	May 20, 2020	July 10, 2020
Central Maryland	June 5, 2020	June 17, 2020	August 7, 2020
Eastern Shore	July 10, 2020	July 22, 2020	September 11, 2020
Montgomery & Southern Maryland	August 7, 2020	August 19, 2020	October 9, 2020

Special Hospital Projects (Pediatric, Psychiatric, Chronic, and Rehabilitation)

The Commission hereby publishes the following schedules for the submission of Certificate of Need applications by special hospitals, for projects that involve: (1) capital expenditures by or on behalf of special hospitals that exceed the applicable capital expenditure threshold referenced at COMAR 10.24.01.02A(5); (2) proposed changes in bed capacity at existing hospitals; (3) the relocation of a special hospital; and/or (4) a change in the type or scope of any health care service offered by a special hospital, as specified at COMAR 10.24.01.02A. Please note that the following schedule does not apply to a project to establish a new special hospital.

Schedule One
Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)

Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	November 1, 2019	November 13, 2019	January 3, 2020
Central Maryland	January 3, 2020	January 15, 2020	March 6, 2020
Eastern Shore	February 7, 2020	February 19, 2020	April 10, 2020
Montgomery & Southern Maryland	March 6, 2020	March 18, 2020	May 8, 2020

Schedule Two
Special Hospital Projects (Pediatric, Psychiatric, Chronic, and Rehabilitation)

Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	May 8, 2020	May 20, 2020	July 10, 2020
Central Maryland	June 5, 2020	June 17, 2020	August 7, 2020
Eastern Shore	July 10, 2020	July 22, 2020	September 11, 2020
Montgomery & Southern Maryland	August 7, 2020	August 19, 2020	October 9, 2020

Freestanding Ambulatory Surgical Facility Projects

The Commission hereby publishes the following schedules for the submission of Certificate of Need applications to establish freestanding ambulatory surgical facilities, add operating rooms at an existing freestanding ambulatory surgical facility, or make a capital expenditure by or on behalf of a freestanding ambulatory surgical facility that requires Certificate of Need review and approval. The definition of freestanding ambulatory surgical facility can be found at Health-General Article §19-114(b).

Schedule One
Freestanding Ambulatory Surgical Facility Projects

Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Central Maryland	October 4, 2019	October 16, 2019	December 6, 2019
Eastern Shore	November 1, 2019	November 13, 2019	January 3, 2020
Montgomery & Southern Maryland	December 6, 2019	December 18, 2019	February 7, 2020
Western Maryland	January 3, 2020	January 15, 2020	March 6, 2020

Schedule Two
Freestanding Ambulatory Surgical Facility Projects

Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Central Maryland	April 3, 2020	April 15, 2020	June 5, 2020
Eastern Shore	May 8, 2020	May 20, 2020	July 10, 2020
Montgomery & Southern Maryland	June 5, 2020	June 17, 2020	August 7, 2020
Western Maryland	July 10, 2020	July 22, 2020	September 11, 2020

Comprehensive Care Facility/Nursing Home Projects

The Commission hereby publishes the following two schedules for Certificate of Need review of proposed projects affecting comprehensive care facilities (“CCFs”) or nursing homes. Schedule One identifies the review cycles for proposals involving the addition of CCF beds in Maryland jurisdictions in which the most recent bed need projection published in the *Maryland Register* identifies a net need for beds in the forecast year and for which no letters of intent or applications have been filed. Persons interested in submitting Certificate of Need applications involving the addition of beds in these jurisdictions should contact the Maryland Health Care Commission to ascertain the current level of net bed need, if any, identified for these jurisdictions prior to the filing of a Certificate of Need application. Schedule Two establishes submission dates for Certificate of Need applications related to all other CCF projects that do not involve an increase in CCF bed capacity in the jurisdiction in which the project is located. These include projects that involve a proposed capital expenditure for new construction or renovation at an existing CCF, the relocation of an existing facility, or the proposed relocation of some or all of the CCF bed capacity from an existing facility to a new site within the same jurisdiction.

**Schedule One
Projects Proposing New Comprehensive Care Facility Beds**

Jurisdiction	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Charles County	December 6, 2019	December 18, 2019	February 7, 2020
Prince George’s County	March 6, 2020	March 18, 2020	May 8, 2020
Howard County	June 5, 2020	June 17, 2020	August 7, 2020

**Schedule Two
A: Other Comprehensive Care Facility Projects**

Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Eastern Shore	November 1, 2019	November 13, 2019	January 3, 2020
Western Maryland	December 6, 2019	December 18, 2019	February 7, 2020
Central Maryland	January 3, 2020	January 15, 2020	March 6, 2020
Montgomery & Southern Maryland	February 7, 2020	February 19, 2020	April 10, 2020

**Schedule Two
B: Other Comprehensive Care Facility Projects**

Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	May 8, 2020	May 20, 2020	July 10, 2020
Central Maryland	June 5, 2020	June 17, 2020	August 7, 2020
Eastern Shore	July 10, 2020	July 22, 2020	September 11, 2020
Montgomery & Southern Maryland	August 7, 2020	August 19, 2020	October 9, 2020

Freestanding Medical Facility Projects

The Commission hereby publishes the following statewide schedule for Certificate of Need review of proposed projects by general hospitals to establish or relocate freestanding medical facilities (FMFs) and proposed capital expenditures by or on behalf of FMFs that require CON review and approval. Please note that these schedules do not apply to the filing of a request for an Exemption from Certificate of Need by a general hospital seeking to convert to a freestanding medical facility.

**Schedule One
Freestanding Medical Facility Projects**

Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
December 6, 2019	December 18, 2018	February 7, 2020

**Schedule Two
Freestanding Medical Facility Projects**

Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
June 5, 2020	June 17, 2020	August 7, 2020

Cardiac Surgery Services

The Maryland Health Care Commission provides the following schedule for the review of applications for Certificates of Need (“CON”) by general hospitals seeking to introduce cardiac surgery services. An applicant must demonstrate that the proposed project is consistent with the general criteria for CON review set forth at COMAR 10.24.01.08G(3). This review schedule is not a solicitation by the Commission for CON applications, and it does not indicate that additional capacity is needed or that CON applications submitted will be approved by the Commission. Applicants are encouraged to discuss their development plans and projects with the Commission staff prior to filing Letters of Intent or applications.

Region Definitions

Eastern (Lower Shore) Region: Dorchester, Somerset, Wicomico, and Worcester.

Metropolitan Washington Region: Calvert, Charles, Frederick, Montgomery, Prince George's, and St. Mary's.

Western Region: Allegany, Garrett, and Washington.

**Schedule One
Cardiac Surgery Services**

Health Planning Region	Letter of Intent Due Date	Pre-Application Date	Conference	Application Submission Date
Metropolitan Washington	February 7, 2020	February 19, 2020		April 10, 2020
Eastern (Lower Shore)	March 6, 2020	March 18, 2020		May 8, 2020
Western	April 3, 2020	April 15, 2020		June 5, 2020

**Schedule Two
Cardiac Surgery Services**

Health Planning Region	Letter of Intent Due Date	Pre-Application Date	Conference	Application Submission Date
Metropolitan Washington	September 4, 2020	September 16, 2020		November 6, 2020
Eastern (Lower Shore)	October 2, 2020	October 14, 2020		December 4, 2020
Western	November 6, 2020	November 18, 2020		January 8, 2021

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