



October 14, 2022

**VIA Email & U.S. MAIL**

Ms. Rochon Steward  
Director of Special Operations  
Board of Childcare  
3300 Gaither Road  
Baltimore, Maryland 21244

**Re: Board of Childcare  
Residential Treatment Center (RTC)  
Completeness Request**

Dear Ms. Steward:

Commission staff has reviewed the Certificate of Need application from the Board of Childcare to add a 4 bed RTC to its Baltimore County campus. The total renovation project cost is estimated to be \$922,238. Staff has identified information in the application that is incomplete and requests that you provide responses to the following questions:

**Standards**

**Education**

1. In the Strawbridge School description, there are different “Types” listed I-III, please explain the differences between each type. Is the use of “Types” synonymous with “Level I” and Level “Level VI”?

**Medical Assistance**

2. Does the Board of Childcare work with the Maryland Healthy Kids program, or any other assistance program?

**Accreditation and Certification**

3. Please identify the organization the Board of Childcare will be applying for accreditation?

## **Criterion**

### **Need**

4. Does the Bridge Program draw referrals from throughout the state or is the program focused on any particular jurisdiction(s)?

### **Cost- Effective Alternatives**

5. On page 70 you state that Maryland has “increased the daily rate for residential treatment providers can charge for services, increased the number of beds at residential treatment facilities.” Provide more detailed information on the increased number of RTC beds and rates, specifically identifying the facilities?

### **Viability**

6. In the viability criterion discussion, you state “funding is specifically for the services proposed in the Bridge Program and in addition to the MDH grant, Medicare and MSDE reimbursements will also be used” however, no line item is shown in the Revenue and Expense Table 3 and Table 4 under Patient Mix for Medicare. Please resolve this discrepancy.
7. Please identify all program expenses that will be funded by the grant. Will the grant funding received from the state supplement the operating costs of the program, or will the program be funded on the standard RTC reimbursement through vouchers and Medicaid?
8. The audited financial statements, Exhibit 11, shows fiscal years June 2020 and June 2021 numbers. When will BCC have 2022 audited financials?

### **Impact**

9. Please identify the Western Maryland facility that was mentioned in the application that will also have a “bridge program.”

### **Budget**



10. Under your budget assumptions you state that the line of credit used for funding (reimbursed by the grant) will have a 3.1% interest rate, where is this expense listed in your tables?

Please submit four copies of the responses to above questions and requests for additional information within ten working days of receipt. Also submit the response electronically, in both Word and PDF format, to Ruby Potter (ruby.potter@maryland.gov). If additional time is needed to prepare a response, please let me know at your earliest convenience.

As with the request itself, all information supplementing the request must be signed by person(s) available for cross-examination on the facts set forth in the supplementary information, who shall sign a statement as follows: "I hereby declare and affirm under the penalties of perjury that the facts stated in this application and its attachments are true and correct to the best of my knowledge, information, and belief."

Should you have any questions regarding this matter, please contact me at (410) 764-3371.

Sincerely,



Jeanne Marie Gawel, Program Manager  
Certificate of Need Division

cc:

Wynee Hawk, Chief - Certificate of Need

Ruby Potter

Gregory Wm. Branch, Health Officer, Baltimore County Health Department

Nicole Smith, Executive Director, Board of Child Care

