



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

## Introduction

The Maryland Health Care Commission (MHCC) routinely conducts statewide surveys of health care facilities. The purposes of these surveys are to support policy development, planning, and regulation for planning and certificate of need. For hospice services, the Commission requires annual data on hospice services to:

- Maintain an accurate inventory of hospice providers, including data on ownership, capacity, utilization, services available, and revenues;
- Analyze the composition of the population using hospice services, including demographic characteristics, length of stay, payment for care, and migration patterns;
- Analyze trends in the availability and utilization of hospice services;
- Monitor the impact of changes in reimbursement and other policies influencing the organization, delivery, and financing of hospice service; and
- Provide a baseline for forecasting the future need for hospice services in Maryland.

## File Layout

File Layout outlines which variables are located in each tab of Public Use Dataset. The blue header is the type of information you can find and the gray header is the tab location.

## Section A\_B

This table contains information from Sections A through B of the survey. Section A includes administrative and contact information for each agency. Section B includes information on program demographics.

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
Street	Street address
City	City
County	County
Zip	Zip code
AdminName	Name of administrator
AgenPhone	Agency's phone number
Email	Email address
PreparedBy	Person who submitted survey
Phone	Phone for person who submitted survey
ProgChangeName	Agency changed names during reporting period
FormerName	Agency's former name
MonthChang	Effective Date of Change: Month
DayChang	Effective Date of Change: Day
License_Type	Type of license
AgType	Type of agency
Ownership	Ownership
TaxStatus	Tax Status
OwnChange	Agency changed ownership during past FY



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
FormerOwner	Former Owner
MonthChang	Month ownership changed
DayChang	Day ownership changed
Location_Type	Geographic area served
MultiLoc	Agency has multiple locations
Head Address	Headquarters' address
HeadCity	Headquarters' city
HeadState	Headquarters' state
HeadZip	Headquarters' zip code
Loc1Address, Loc2Address, Loc3Address	Other locations address
Loc1City, Loc2City, Loc3City	Other locations city
Loc1County, Loc2County, Loc3County	Other locations county
Loc1State, Loc2State, Loc3State	Other locations state
Loc1Zip, Loc2Zip, Loc3Zip	Other locations zip code
LocJoin1a, LocJoin1b LocJoin2a, LocJoin2b	Locations reported together
MedCert	Medicare certified for hospice
MedProvNum	Medicare provider number
Medicare_NPI	Medicare NPI number
MediCert	Medicaid certified for hospice
MediProvNum	Medicaid provider number
AcStatusACHC	Accredited by ACHC
AcStatusCHAP	Accredited by CHAP
AcStatusJCAHO	Accredited by JCAHO
AcByOther	Accredited by other
NoAccred	Not accredited
LastMonFY	Last month of the fiscal year
LastDayFY	Last day of the fiscal year
FullFYPeriod	Data reported represents 12-month fiscal year
Has InpatientFac	Hospice operates 1 or more inpatient hospice facility or unit ( <i>If yes, information located in Section H</i> )
Has ResidentialFac	Hospice operates 1 or more residential hospice facility or unit ( <i>If yes, information located in Section I</i> )
# InpatientFac	Number of inpatient facilities
# ResidentialFac	Number of residential facilities

## Section C\_C1

This table contains information on patient volume by county such as the number of carryovers, admissions, deaths, and non-death discharges. Columns C through G are mutually exclusive, meaning each agency's 2009 admissions should appear in only one of these columns, depending on their point of entry into hospice. Summary statistics include: total, sum, mean, median, and standard deviation.



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
County	County of patient's residence
TotalCarryovers	# of carry over patients (column B)
TotalUndupHomeAdmit	# of Home-based Hospice Admissions (column C)
TotalUndupInptAdmit	# of Inpatient Hospice Admissions (Column D)
TotalUndupResAdmit	# of Residential Hospice Admissions (Column E)
TotalUndupNurseAdmit	# of Nursing Home Hospice Admissions (Column F)
TotalUndupAssistAdmit	# of Assisted Living Hospice Admissions (Column G)
AgTotPatsServed	Total # of patients served (Sum of columns C-G) (column H)
AgTotDeaths	# of deaths (all settings)
AgTotNonDeaths	# of Non-death discharges (all settings)
Readmits2009	Total Re-admissions from 2009
ReadmitsPrior2009	Total Re-admissions from years prior to 2009
TotReadmits	Total Re-admissions
NonDeathDis ExProg	Non-death discharges – prognosis extended
NonDeathDis Curative	Non-death discharges – desired curative treatment
NonDeathDis Refused	Non-death discharges – refused service
NonDeathDis OOA	Non-death discharges – moved out of area
NonDeathDis Trans	Non-death discharges – transferred to another local hospice
NonDeathDis Cause	Non-death discharges – discharged by hospice for cause
NonDeathDis Other	Non-death discharges – Other

## Section C1a.PtVolSummaryNonDeathDC

“Patient Volume Summary Non-death Discharges” includes non-death discharges for each hospice agency both by Maryland residents as well as Non-Maryland residents. Summary statistics in this section include: total, mean number of non-death discharges, median number of non-death discharges, minimum and maximum number of non-death discharges.

## PtVolSummaryDeaths

“Patient Volume Summary Deaths” includes number of deaths for each hospice agency both by Maryland residents as well as Non-Maryland residents. Summary statistics in this section include: total, mean number of deaths, median number of deaths, minimum and maximum number of deaths.

## PtVolSummaryPtsServed

“Patient Volume Summary Patients Served” includes number of patients served for each hospice agency both by Maryland residents as well as Non-Maryland residents. Summary statistics in this section include: total, mean number of patients served, median number of patients served, minimum and maximum number of patients served.



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

## **PtVolDeathsbyCounty**

“Patient Volume Deaths by County” includes the number of deaths for each agency by the patient’s county of residence or Non-Maryland state residence. Summary statistics in this section include: total, mean number of deaths, median number of deaths, minimum and maximum number of deaths.

## **PtVolNonDeathDCbyCounty**

“Patient Volume Non-death discharges by County” includes the number of non-death discharges for each agency by the patient’s county of residence or Non-Maryland state residence. Summary statistics in this section include: total, mean number of non-death discharges, median number of non-death discharges, minimum and maximum number of non-death discharges.

## **PtVolByCounty**

“Patient Volume by County” includes the number of patients served for each agency by the patient’s county of residence or Non-Maryland state residence. Summary statistics in this section include: total, mean number of patients served, median number of patients served, minimum and maximum number of patients served.

## **Section C2\_C4**

This table contains information for the remainder of Section C, including total referrals, length of stay, average daily census, non-death discharges by category, and other services offered by a hospice agency. Other services include: palliative consult team, home health agency serving primarily terminally ill patients, pre-hospice support program, post-hospice support program for patients discharged alive, and grief counseling for non-hospice families. Summary statistics include: total, sum, mean, median, and standard deviation.

<b>Variables</b>	<b>Descriptions</b>
UserName	OCS Client ID
Agency	Hospice agency
TotReferrals	Total # of referrals received in FY09
RefSourceMD	Referrals received from physicians
RefSourceHosp	Referrals received from hospitals
RefSourceNF	Referrals received from skilled nursing facilities
RefSourceALF	Referrals received from assisted living facilities
RefSourceHH	Referrals received from home health agencies
RefSourceSelf	Referrals received from self/family/friends
RefSourceOther	Referrals received from other
ADC	Average Daily Census patients per day
ALOS	Average Length of Stay days
MLOS	Median Length of Stay days
Died7	# patients died or discharged within 7 days
Died180	# patients died or discharged in greater than or equal to 180 days
SerDelProgram	Hospice service delivery program outside model of Medicare Hospice Benefit
ActProgPalliative	Palliative consult team program active in FY09



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
AdmitPalliative	# admissions to palliative consult team program
DeathPalliative	# deaths in palliative consult team program
PlanningPalliative	Palliative consult team program in planning or active after FY09
ActProgHomeHealth	Home health agency serving primarily terminally ill patients program active in FY09
AdmitHomeHealth	# of admissions to HHA serving terminally ill patients program
DeathHomeHealth	# of deaths in HHA serving terminally ill patients program
PlanningHomeHealth	HHA serving terminally ill patients program in planning or active after FY09
ActProgPreHospice	Pre-hospice support program active in FY09
AdmitPreHospice	# of admissions to the pre-hospice support program
DeathPreHospice	# of deaths in the pre-hospice support program
PlanningPreHospice	Pre-hospice support program in planning or active after FY09
ActProgPostHospice	Post-hospice support program for patients discharged alive active in FY09
AdmitPostHospice	# of admissions to the post-hospice support program
DeathPostHospice	# of deaths in the post-hospice support program
PlanningPostHospice	Post-hospice support program in planning or active after FY09
ActProgGriefCounseling	Grief counseling for non-hospice families program active in FY09
AdmitGriefCounseling	# of admissions to grief counseling program
PlanningGriefCounseling	Grief counseling for non-hospice families program in planning or active after FY09
AltServProgOther1	Name of other program active in FY09
ActProgOther1	Other program active in FY09
AdmitOther1	# of admissions to other program
DeathOther1	# of deaths in other program
PlanningOther1	Other program in planning or active after FY09

## Section D1\_D6

This table contains patient demographics and number of admissions and deaths by location of care. The number of patients reported for gender, age, ethnicity, and race represents total unduplicated new admissions and should match the total number of patients served in Section C minus total carryovers. The number of admissions by location also represents total unduplicated new admissions. The number of deaths by location should match the total number of deaths in Section C. Summary statistics include: total, sum, mean, median, and standard deviation.



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
SexF	# females admitted during FY09
SexM	# males admitted during FY09
SexTot	Total # patients admitted during FY09
Age0-34	# patients age 0 to 34 admitted during FY09
Age<1	# patients less than 1 yr admitted during FY09 (subset of Age0to34)
Age1-4	# patients age 1 to 4 admitted during FY09 (subset of Age0to34)
Age5-14	# patients age 5 to 14 admitted during FY09 (subset of Age0to34)
Age15-24	# patients age 15 to 24 admitted during FY09 (subset of Age0to34)
Age25-34	# patients age 25 to 34 admitted during FY09 (subset of Age0to34)
Age35-64	# patients age 35 to 64 admitted during FY09
Age65-74	# patients age 65 to 74 admitted during FY09
Age75-84	# patients age 75 to 84 admitted during FY09
Age85+	# patients age 85 and older admitted during FY09
AgeTot	Sum of age categories
EthHispanic	# Hispanic patients admitted during FY09
EthNonHispanic	# Non-Hispanic patients admitted during FY09
EthUnknown	# of patients whose ethnicity is unknown
EthTotal	Sum of ethnicity categories
RaceAmInd	# American Indian/Alaskan Native patients admitted during FY09
RaceBlack	# African American/Black patients admitted during FY09
RaceAsian	# Asian patients admitted during FY09
RaceHawPacls	# Hawaiian/Other Pacific Islander patients admitted during FY09
RaceWhite	# White patients admitted during FY09
RaceOther	# other race(s) patients admitted during FY09
RaceUnknown	# of patients whose race is unknown
RaceTot	Sum of race categories
DevDisability	# patients with developmental disabilities
NumVeterans	# patients who are veterans
HomeAdm	# of home admissions
HomeNDD	# of home non-death discharges
HomeDeaths	# of home deaths
ResAdm	# of residential care setting admissions
ResNDD	# of residential non-death discharges
ResDeaths	# of residential care setting deaths



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
NFAdm	# of nursing facility admissions
NFNDD	# of nursing home non-death discharges
NFDeaths	# of nursing facility deaths
FSAadm	# of free-standing hospice residence admissions
FSNDD	# of free-standing hospice non-death discharges
FSDeaths	# of free-standing hospice residence deaths
HospUAdm	# of hospice unit admissions
HospUNDD	# of hospice unit non-death discharges
HospUDeaths	# of hospice unit deaths
HospitalAdm	# of hospital admissions
HospitalNDD	# of hospital non-death discharges
HospitalDeaths	# of hospital deaths
FreeInptAdm	# of free-standing hospice inpatient facility admissions
FreeInptNDD	# of free-standing hospice inpatient facility non-death discharges
FreeInptDeaths	# of free-standing hospice inpatient facility deaths
TotalAdm	Total # of admissions
TotNDD	Total # of non-death discharges
TotalDeaths	Total # of deaths

## Section D7

This table contains information on admissions, deaths, live discharges and patient days by diagnosis. The number of admissions by diagnosis represents total unduplicated new admissions and should match the total number of patients served minus the carryovers in Section C. The number of deaths and live discharges should match the number of deaths and live discharges in Section C. Summary statistics include: total, sum, mean, median, and standard deviation.

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
CancerAd	# of cancer admissions
CancerDeaths	# of cancer deaths
CancerLiveDis	# of cancer live discharges
CancerPDays	# of cancer patient days
HrtAd	# of heart admissions
HeartDeaths	# of heart deaths
HeartLiveDis	# of heart live discharges
HeartPDays	# of heart patient days
DemAd	# of dementia admissions
DementiaDeaths	# of dementia deaths
DementiaLiveDis	# of dementia live discharges
DementiaPDays	# of dementia patient days



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
LungAd	# of lung admissions
LungDeaths	# of lung deaths
LungLiveDis	# of lung live discharges
LungPDays	# of lung patient days
KidneyAd	# of kidney admissions
KidneyDeaths	# of kidney deaths
KidneyLiveDis	# of kidney live discharges
KidneyPDays	# of kidney patient days
LivAd	# of liver admissions
LiverDeaths	# of liver deaths
LiverLiveDis	# of liver live discharges
LiverPDays	# of liver patient days
HIVAd	# of HIV/AIDS admissions
HIVDeaths	# of HIV/AIDS deaths
HIVLiveDis	# of HIV/AIDS live discharges
HIVPDays	# of HIV/AIDS patient days
StrokeComaAd	# of stroke/coma admissions
StrokeComaDeaths	# of stroke/coma deaths
StrokeComaLiveDis	# of stroke/coma live discharges
StrokeComaPDays	# of stroke/coma patient days
ALSAd	# of ALS admissions
ALSDeaths	# of ALS deaths
ALSLiveDis	# of ALS live discharges
ALSPDays	# of ALS patient days
OtherMotorAd	# of other motorneuron admissions
OtherMotorDeaths	# of other motorneuron deaths
OtherMotorLiveDis	# of other motorneuron live discharges
OtherMotorPDays	# of other motorneuron patient days
DebUnspecAd	# of debility unspecified admissions
DebUnspecDeaths	# of debility unspecified deaths
DebUnspecLiveDis	# of debility unspecified live discharges
DebUnspecPDays	# of debility unspecified patient days
DiagOtherName	Name of other diagnoses
OtherAd	# of other diagnoses admissions
OtherDeaths	# of other diagnoses deaths
OtherLiveDis	# of other diagnoses live discharges
OtherPDays	# of other diagnoses patient days
ActTotAd	Total # of admissions
TotalDeaths	Total # of deaths
TotalLiveDis	Total # of live discharges
TotalPDays	Total # of patient days



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

## Section E

This table contains information on processes of care including volunteers and bereavement services. Summary statistics include: total, sum, mean, median, and standard deviation.

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
VolDirectNum	# of direct patient care volunteers
VolDirectHours	# of direct patient care volunteer hours
VolDirectVisits	# of direct patient care volunteer visits
VolPCSupNum	# of patient care support volunteers
VolPCSupHours	# of patient care support volunteer hours
VolGenSupNum	# of general support volunteers
VolGenSupHours	# of general support volunteer hours
VolAllNum	Total # of volunteers
VolAllHours	Total # of volunteer hours
VolAllVisits	Total # of volunteer visits
BerContFam	# of bereavement contacts with hospice family members
BerContComm	# of bereavement contacts with community members
BerContTotal	Total # of bereavement contacts
BerMailFam	# of mailings to the bereaved hospice family members
BerMailComm	# of mailings to the bereaved community members
BerMailTotal	Total # of mailings to the bereaved
BerServIndFam	# of hospice family member individuals who received bereavement services
BerServIndComm	# of community members who received bereavement services
BerServIndTotal	Total # of individuals who received bereavement services
BerPhonFam	# of calls to the bereaved hospice family members
BerPhonComm	# of calls to the bereaved community members
BerPhonTotal	Total # of calls to the bereaved

## Section F

This table contains information on productivity including staffing, caseloads, admission model, and physician involvement. Summary statistics include: total, sum, mean, median, and standard deviation.

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
FTEDirNursing	Direct Nursing FTEs
VisitsNursing	# of nursing visits



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
TotEmployDirNursing	Total direct nursing employees
TotPRNDirNursing	Total PRN direct nursing employees
TotSepDirNursing	Total direct nursing separations
FTEIndirNursing	Indirect Nursing FTEs
TotEmployIndirNursing	Total indirect nursing employees
TotPRNIndirNursing	Total PRN indirect nursing employees
TotSepIndirNursing	Total indirect nursing separations
FTESocial	Social services FTEs
VisitsSocial	# of social services visits
TotEmploySocial	Total social services employees
TotPRNSocial	Total PRN social services employees
TotSepSocial	Total social services separations
FTEAides	HHA FTEs
VisitsAides	# of HHA visits
TotEmployAides	Total HHA employees
TotPRNAides	Total PRN HHA employees
TotSepAides	Total HHA separations
FTEMD	Paid physicians FTEs
VisitsMD	# of paid physicians visits
TotEmployMD	Total paid physicians employees
TotPRNMD	Total PRN paid physicians employees
TotSepMD	Total paid physicians separations
FTEMDVol	Volunteer physicians FTEs
VisitsMDVol	# of volunteer physicians visits
TotEmployMDVol	Total volunteer physicians employees
TotPRNMDVol	Total PRN volunteer physicians employees
TotSepMDVol	Total volunteer physicians separations
ChapVol	Chaplain FTEs
VisitsChap	# of chaplain visits
TotEmployChap	Total chaplain employees
TotPRNChap	Total PRN chaplain employees
TotSepChap	Total chaplain separations
FTEOtherClinical	Other clinical FTEs
VisitsOtherClinical	# of other clinical visits
TotEmployOtherClinical	Total other clinical employees
TotPRNOtherClinical	Total PRN other clinical employees
TotSepOtherClinical	Total other clinical separations
FTEClinical	Clinical FTEs
TotEmployClinical	Total clinical employees
TotPRNClinical	Total PRN clinical employees
TotSepClinical	Total clinical separations
FTENonClinical	Non-clinical FTEs
TotEmployNonClinical	Total non-clinical employees
TotPRNNonClinical	Total PRN non-clinical employees



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
TotSepNonClinical	Total non-clinical separations
FTEBereavement	Bereavement FTEs
TotEmployBereavement	Total bereavement employees
TotPRNBereavement	Total PRN bereavement employees
TotSepBereavement	Total bereavement separations
FTETotal	Total FTEs
TotEmployTotal	Total employees
TotPRNTotal	Total PRN employees
TotSepTotal	Total separations
CaseloadNursing	Primary nurse caseload
CaseLoadSocial	Social worker caseload
CaseLoadAides	HHA caseload
CaseLoadChap	Chaplain caseload
CaseLoadMD	Physician caseload
AdmitNurses	Utilizes dedicated admission nurses for majority of initial visits
MDHospClinical	Percent of total time physicians spend with hospice dedicated to direct patient care
MDNonClinical	Percent of total time physicians spend with hospice dedicated to direct patient care to patients NOT enrolled in hospice
MDPalClinical	Percent of total time physicians spend with hospice dedicated to non-clinical work

## Section F\_F5

This table contains information on costs of care and apportionment statistics. The cost data is based on the cost data submitted in the FY2009 Medicare Cost Report. For Hospital Cost Reports and Home Health Cost Reports, the total costs by item are from worksheet K, column 10 and fully loaded costs are from worksheet K, column 7. For Free Standing Cost Reports, the total costs by item are from worksheet A, column 10 and fully loaded costs are from worksheet B, column 7. Summary statistics include: total, sum, mean, median, and standard deviation.

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
_1BldgFixA10	Capital related costs - bldg & fixtures - total costs by item
_2MovEquipA10	Capital related costs - movable equipment - total costs by item
3PlantOpA10	Plant operation & maintenance - total costs by item
4TransStaffA10	Transportation staff - total costs by item
5VolServA10	Volunteer service coordination - total costs by item
6AGA10	Administrative & general - total costs by item
6AGSharedA10	Administrative & general shared costs - total costs



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
	by item
_6AGReimbA10	Administrative & general reimbursable costs - total costs by item
_6AGNonReimbA10	Administrative & general nonreimbursable costs - total costs by item
_10IPGenA10	Inpatient general care - total costs by item
_10IPGenB7	Inpatient general care - total fully loaded costs
_11IPRespA10	Inpatient respite care - total costs by item
_11IPResB7	Inpatient respite care - total fully loaded costs
_15MDAA10	Physician services - total costs by item
_15MDAB7	Physician services - total fully loaded costs
_16NursA10	Nursing care - total costs by item
_16NursB7	Nursing care - total fully loaded costs
_17PTA10	Physical therapy - total costs by item
_17PTB7	Physical therapy - total fully loaded costs
_18OTA10	Occupational therapy - total costs by item
_18OTB7	Occupational therapy - total fully loaded costs
_19SLPA10	Speech therapy - total costs by item
_19SLPB7	Speech therapy - total fully loaded costs
_20MedSSA10	Medical social services direct - total costs by item
_20MedSSB7	Medical social services direct - total fully loaded costs
_21ChapA10	Spiritual counseling - total costs by item
_21ChapB7	Spiritual counseling - total fully loaded costs
_22DietA10	Dietary counseling - total costs by item
_22DietB7	Dietary counseling - total fully loaded costs
_23OtherCounsA10	Counseling other - total costs by item
_23OtherCounsB7	Counseling other - total fully loaded costs
_24HHAA10	Home health aides - total costs by item
_24HHAB7	Home health aides - total fully loaded costs
_25VSOtherA10	Other visiting services - total costs by item
_25VSOtherB7	Other visiting services - total fully loaded costs
_30RxBioInfA10	Drugs, biologicals & infusions - total costs by item
_30RxBioInfB7	Drugs, biologicals & infusions - total fully loaded costs
_31MEO2A10	Durable medical equipment/oxygen - total costs by item
_31MEO2B7	Durable medical equipment/oxygen - total fully loaded costs
_32PtTransA10	Patient transportation - total costs by item
_32PtTransB7	Patient transportation - total fully loaded costs
_33ImagA10	Imaging services - total costs by item
_33ImagB7	Imaging services - total fully loaded costs
_34LabDiagA10	Labs and diagnostics - total costs by item
_34LabDiagB7	Labs and diagnostics - total fully loaded costs



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
_35MedSupA10	Medical supplies - total costs by item
_35MedSupB7	Medical supplies - total fully loaded costs
_36OPA10	Outpatient services (incl. ER dept) - total costs by item
_36OPB7	Outpatient services (incl. ER dept) - total fully loaded costs
_37RTA10	Radiation therapy - total costs by item
_37RTB7	Radiation therapy - total fully loaded costs
_38ChemoA10	Chemotherapy - total costs by item
_38ChemoB7	Chemotherapy - total fully loaded costs
_39OtheServOtherA10	Other hospice service cost centers - total costs by item
_39OtheServOtherB7	Other hospice service cost centers - total fully loaded costs
_50BereavA10	Bereavement program - total costs by item
_50BereavB7	Bereavement program - total fully loaded costs
_51VolA10	Volunteer program - total costs by item
_51VolB7	Volunteer program - total fully loaded costs
_52FundraisA10	Fundraising - total costs by item
_52FundraisB7	Fundraising - total fully loaded costs
_53NonReimbOtherA10	Other program costs - total costs by item
_53NonReimbOtherB7	Other program costs - total fully loaded costs
_100TotalCostsA10	Total costs - total costs by item
_100TotalCostsB7	Total costs - total fully loaded costs
CostRptGIDays	General inpatient days
CostRPTRespiteDays	Inpatient respite days
CostRPTTotPatDays	Total patient days
CostRptContCare	Continuous care hours

## Section G

This table contains information on revenue and payer mix. Summary statistics include: total, sum, mean, median, and standard deviation.

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
MedicarePatients	Medicare - # patients served
MedRoutine	Medicare - days routine home care
MedInpatient	Medicare - days inpatient care
MedRespite	Medicare - days respite care
MedContinuous	Medicare - days continuous care
MedicareDays	Medicare - total patient care days
GenMedicaidPatients	General Medicaid - # patients served
GenMediRoutine	General Medicaid - days routine home care
GenMediInpatient	General Medicaid - days inpatient care



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
GenMediRespite	General Medicaid - days respite care
GenMediContinuous	General Medicaid - days continuous care
GenMedicaidDays	General Medicaid - total patient care days
MedicaidMCOPatients	Medicaid MCO - # patients served
MediMCORoutine	Medicaid MCO - days routine home care
MediMCOInpatient	Medicaid MCO - days inpatient care
MediMCORespite	Medicaid MCO - days respite care
MediMCOContinuous	Medicaid MCO - days continuous care
MedicaidMCODays	Medicaid MCO - total patient care days
ComServed	Commercial insurance (non-Blue Cross)- # patients served
ComRoutine	Commercial insurance (non-Blue Cross) - days routine home care
ComInpatient	Commercial insurance (non-Blue Cross) - days inpatient care
ComRespite	Commercial insurance (non-Blue Cross) - days respite care
ComContinuous	Commercial insurance (non-Blue Cross) - days continuous care
ComTot	Commercial insurance (non-Blue Cross) - total patient care days
ComNonMCOserved	Commercial insurance, Non-Managed Care Organization - # patients served
ComNonMCORoutine	Commercial insurance, Non-Managed Care Organization - days routine home care
ComNonMCOInpatient	Commercial insurance, Non-Managed Care Organization - days inpatient care
ComNonMCORespite	Commercial insurance, Non-Managed Care Organization - days respite care
ComNonMCOContinuous	Commercial insurance, Non-Managed Care Organization - days continuous care
ComNonMCOTot	Commercial insurance, Non-Managed Care Organization - total patient care days
ComMCOserved	Commercial insurance, Managed Care Organization - # patients served
ComMCORoutine	Commercial insurance, Managed Care Organization - days routine home care
ComMCOInpatient	Commercial insurance, Managed Care Organization - days inpatient care
ComMCORespite	Commercial insurance, Managed Care Organization - days respite care
ComMCOContinuous	Commercial insurance, Managed Care Organization - days continuous care
ComMCOTot	Commercial insurance, Managed Care Organization - total patient care days
BlueServed	Blue Cross, - # patients served
BlueRoutine	Blue Cross - days routine home care
BlueInpatient	Blue Cross - days inpatient care
BlueRespite	Blue Cross - days respite care



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
BlueContinuous	Blue Cross - days continuous care
BlueTot	Blue Cross - total patient care days
BlueNonMCOServed	Blue Cross, Non-Managed Care Organization - # patients served
BlueNonMCORoutine	Blue Cross, Non-Managed Care Organization - days routine home care
BlueNonMCOInpatient	Blue Cross, Non-Managed Care Organization - days inpatient care
BlueNonMCORespite	Blue Cross, Non-Managed Care Organization - days respite care
BlueNonMCOContinuous	Blue Cross, Non-Managed Care Organization - days continuous care
BlueNonMCOTot	Blue Cross, Non-Managed Care Organization - total patient care days
BlueMCOServed	Blue Cross, Managed Care Organization - # patients served
BlueMCORoutine	Blue Cross, Managed Care Organization - days routine home care
BlueMCOInpatient	Blue Cross, Managed Care Organization - days inpatient care
BlueMCORespite	Blue Cross, Managed Care Organization - days respite care
BlueMCOContinuous	Blue Cross, Managed Care Organization - days continuous care
BlueMCOTot	Blue Cross, Managed Care Organization - total patient care days
SelfPayPatients	Self pay - # patients served
SelfRoutine	Self pay - days routine home care
SelfInpatient	Self pay - days inpatient care
SelfRespite	Self pay - days respite care
SelfContinuous	Self pay - days continuous care
SelfPayDays	Self pay - total patient care days
UncompPatients	Uncompensated/Charity - # patients served
UncompRoutine	Uncompensated/Charity - days routine home care
UncompInpatient	Uncompensated/Charity - days inpatient care
UncompRespite	Uncompensated/Charity - days respite care
UncompContinuous	Uncompensated/Charity - days continuous care
UncompDays	Uncompensated/Charity - total patient care days
OtherPatients	Other payment source - # patients served
OtherRoutine	Other payment source - days routine home care
OtherInpatient	Other payment source - days inpatient care
OtherRespite	Other payment source - days respite care
OtherContinuous	Other payment source - days continuous care
OtherDays	Other payment source - total patient care days
TotHospPatients	Totals - # patients served
LevelRoutine	Totals - days routine home care
LevelInpatient	Totals - days inpatient care
LevelRespite	Totals - days respite care



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
LevelContinuous	Totals - days continuous care
TotHospDays	Totals - total patient care days
HospServRev	Hospice service revenue only
TotAgFundRev	Total agency fundraising revenue
OtherAgRev	Other agency revenue
HospServExp	Hospice service expenses
TotAgFundExp	Total agency fundraising expenses
OtherAgExp	Other agency expenses
OverheadExp	Overhead expenses
Total Revenue	Total revenue
Total Expenses	Total expenses
ARDays	Average days revenue outstanding

## Section H

This table contains information on inpatient facilities. Only agencies who answered yes in Section B to having dedicated inpatient facilities or units submitted data in Section H. Summary statistics include: total, sum, mean, median, and standard deviation.

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
Inpatient Facility Name1	Inpatient facility 1 name
InFacCounty1	Inpatient facility 1 county
InFacState1	Inpatient facility 1 state
InFacSite1	Where the inpatient facility is sited
InFacLevel1	Level of care inpatient facility 1 predominately provides
InFacBeds1	Inpatient facility 1's # of dedicated general inpatient beds
IPResBeds1	Inpatient facility 1's # of dedicated residential/routine beds
IPMixedBeds1	Inpatient facility 1's # of mixed use beds
InFacAdmin1	Inpatient facility 1 general inpatient total admissions/transfers in
InFacGenDeaths1	Inpatient facility 1 general inpatient deaths
InFacGenLiveDis1	Inpatient facility 1 general inpatient live discharges/transfers out
InFacGenPatsServed1	Inpatient facility 1 general inpatient patients served
InFacPDays1	Inpatient facility 1 general inpatient patient days
InFacInptRespiteAdmin1	Inpatient facility 1 inpatient respite total admissions/transfers in
InFacInptRespiteDeaths1	Inpatient facility 1 inpatient respite deaths



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

Variables	Descriptions
InFacInptRespiteLiveDis1	Inpatient facility 1 inpatient respite live discharges/transfers out
InFacInptRespitePatsServed1	Inpatient facility 1 inpatient respite patients served
InFacInptRespitePDays1	Inpatient facility 1 inpatient respite patient days
InFacRoutineAdmin1	Inpatient facility 1 residential/routine total admissions/transfers in
InFacRoutineDeaths1	Inpatient facility 1 residential/routine deaths
InFacRoutineLiveDis1	Inpatient facility 1 residential/routine live discharges/transfers out
InFacRoutinePatsServed1	Inpatient facility 1 residential/routine patients served
InFacRoutinePDays1	Inpatient facility 1 residential/routine patient days
InFacMonth1	Inpatient facility 1 1st month of operation if opened in FY09
FTENursingF1	Inpatient Facility FTE - Nursing
FTESocialF1	Inpatient Facility FTE – Social services
FTEHHAF1	Inpatient Facility FTE – Health aides
FTE MDF1	Inpatient Facility FTE – Paid physician
FTE MDVofF1	Inpatient Facility FTE – Volunteer physician
FTEChapF1	Inpatient Facility FTE - Chaplin
FTEOtherClinF1	Inpatient Facility FTE – Other clinical
FTENonClinF1	Inpatient Facility FTE – Non-clinical
MoreInFac1	Additional inpatient facilities to report

## Section I

This table contains information on residential facilities. Only agencies who answered yes in Section B to having dedicated residential facilities or units submitted data in Section I. Summary statistics include: total, sum, mean, median, and standard deviation.

Variables	Descriptions
UserName	OCS Client ID
Agency	Hospice agency
Residential Facility Name1, 2	Residential facility name
ResCounty1, ResCounty2	Residential facility county
ResState1, ResState2	Residential facility state
ResSite1, ResSite2	Where the residential facility is sited
ResOther_text1, ResOther_text2	Where residential facility is sited - other
ResBeds1, ResBeds2	Residential facility beds
ResAdmin1, ResAdmin2	Residential facility total admissions/transfers in
ResDeaths1, ResDeaths2	Residential facility deaths



# 2009 Maryland Hospice Survey Public Use Data Set Interpretation Guide

<b>Variables</b>	<b>Descriptions</b>
ResLiveDis1, ResLiveDis2	Residential facility live discharges/transfers out
ResPatsServed1, ResPatsServed2	Residential facility patients served
ResPDays1, ResPDays2	Residential facility patient days
ResMonth1, ResMonth2	Residential facility 1st month of operation if opened in FY09
FTE Nursing1, FTE Nursing2	Residential Facility FTE - Nursing
FTE Social1, FTE Social2	Residential Facility FTE – Social services
FTE HHA1, FTE HHA2	Residential Facility FTE – Health aides
FTE MD1, FTE MD2	Residential Facility FTE – Paid physician
FTE MD Vol1, FTE MD Vol2	Residential Facility FTE – Volunteer physician
FTE Chap1, FTE Chap2	Residential Facility FTE - Chaplin
FTE Other Clin1, FTE Other Clin2	Residential Facility FTE – Other clinical
FTE Non Clin1, FTE Non Clin2	Residential Facility FTE – Non-clinical
MoreInFac1, MoreInFac2	Additional residential facilities to report

If you have additional questions, please call Linda Cole at 410.764.3337 or email at [lcoble@mhcc.state.md.us](mailto:lcoble@mhcc.state.md.us).