

**COMAR 10.25.06 – *Maryland Medical Care Data Base and Data Collection***

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# **2014 Medical Care Data Base Data Reports – Data Collection**

***New Payors' Meeting #1A – February 26, 2014***

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# MCDB Background and Uses

- **Background**

- Created by Maryland Legislature in 1993 (professional services)
  - Authority expanded in 1999 (prescription drug claims) and 2007 (institutional claims, eligibility information, health plan descriptions)

- **Responsibilities**

- Existing
  - Annual reports; legislative requests
  - Patient-Centered Medical Home (PCMH) Attribution and Shared Savings
  - Basic data sharing with the Maryland Insurance Administration (MIA), and Health Services Cost Review Commission (HSCRC)
- New Decision Support Systems
  - Rate reviews by the Maryland Insurance Administration
  - Practitioner performance measurement for consumers and referring providers
  - Analytic tools for Health Services Cost Review Commission and hospitals to monitor and manage the new waiver
  - Monitoring performance of the Qualified Health Plans (QHPs)

# Reporting Entities and Required Reports

Reporting Entities	Professional Services	Pharmacy Services	Provider Directory	Institutional Services	Eligibility	Dental Services	Plan Benefit Design	Non-FFS Medical Expenses
Payors	X	X	X	X	X	-	Testing only	Testing only
Qualified Health Plans	X	X	X	X	X	-	-	-
Qualified Dental Plans	-	-	X	-	X	X	-	-
Qualified Vision Plans	X	-	X	-	X	-	-	-
Medicaid Managed Care Organizations	X	X	X	X	X	-	-	-
Third Party Administrators (General Benefit Plans)	X	X	X	X	X	-	Testing only	Testing only
Third Party Administrators (Behavioral Health Services)	X	X	X	X	X	-	Testing only	Testing only
Pharmacy Benefit Managers	-	X	-	-	X	-	Testing only	Testing only

# MCDB Data Submission Manual

- **Overview of Data Submission Guidelines**
  - General Definitions
  - Key Specifications and Requirements (*new, modified, emphasis*)
- **Detailed Data Report Specifications**
  - Data Submission File Documentation
  - Report File Layout (*data elements, field size, threshold criteria*)
  - Data Dictionary (*definitions, values*)
- **Appendices**
  - Media Format/Transmission Information
  - Universally Unique Identifier (UUID)
  - Master Patient Index (MPI)
  - Data Reporting and Pre-submission Data Checks

# Protection of Confidential Information

- **Strategies for protection of privacy – PHI and HIPAA**
  - MCDB does not collect Name, SSN, and complete address
- **MCDB patient identifiers**
  - Payor Encrypted ID
  - Universally Unique Identifier (UUID)
  - Master Patient Index (MPI)
- **Submission process for identifiers**

# Financial Data Elements

- **Financial data** is key to policy analysis and decisions
- **Important distinctions** for types of financial fields are included in the Data Submission Manual (*Appendix C*)
- **Key differences** in reports:
  - Professional Services: 1 line = 1 service
  - Institutional Services: 1 line = summary of services for a stay
  - Pharmacy: 1 line = 1 prescription service

# Data Submission Issues and Data Checks

- Source System field – *identifies the platforms or business units from which data was obtained*
- Incorrect Recoding/Mapping
- Complete or Partial Duplicate Records
- Inconsistent Dates
- Missing Data
- Inconsistent Financial & Enrollment reporting
- Failure to meet Thresholds

*\* If a payor cannot meet the requirements, they will need to request a format modification.*

# MCDB Data Submission Timetable

	2014 MCDB Quarterly Schedule			
MCDB Data Reporting	Quarter 1: 01/01/14 – 03/31/14	Quarter 2: 04/01/14 – 06/30/14	Quarter 3: 07/01/14 – 09/30/14	Quarter 4: 10/01/14 – 12/31/14
Data Submission Due Date	<b>09/30/14</b> for claims adjudicated thru 03/31/14	<b>09/30/14</b> for claims adjudicated thru 06/30/14	<b>11/30/14</b> for claims adjudicated thru 09/30/14	<b>02/28/15</b> for claims adjudicated thru 12/31/14
Annual Waiver Request Due Date <i>(former full exemption)</i>	03/15/2014	03/15/2014	03/15/2014	03/15/2014
Format Modifications Request Due Date <i>(former data element, threshold modification waivers)</i>	<b>08/31/2014</b>	<b>08/31/2014</b>	<b>10/31/2014</b>	<b>01/31/2015</b>
30-day Submission Extension Request Due Date	08/31/2014	08/31/2014	10/31/2014	01/31/2015
Data Submission Due Date with 30-day Extension <i>(granted for extraordinary cause)</i>	10/31/2014	10/31/2014	12/31/2014	03/31/2015



# Waiver, Format Modification, Extension

- **Annual Waiver** – reporting entity is not able to submit a data report (*e.g., discontinue selling in MD market*)

*\* File a written request with explanation and supporting documentation by March 15, 2014*

- **Format Modification** – reporting entity is not able to provide all information required (*e.g., information not collected, data not stored, cannot meet threshold level, alternate format*)

*\* File a written request with explanation 30 days before applicable submission date*

- **Extension of Time** – extension of up to an additional 30 days time to provide required data reports

*\* File a written request with explanation 30 days before applicable submission date*

# MCDB Data Submission Contacts

- **Data Submission Manual**
  - Larry Monroe (410) 764-3390;  
[larry.monroe@maryland.gov](mailto:larry.monroe@maryland.gov)
- **Data Processing Inquiries**
  - Adrien Ndikumwami (301) 628-3262;  
[andikumwami@s-3.com](mailto:andikumwami@s-3.com)
- **MHCC Secure File Transfer Protocol (SFTP)**
  - Marty Teramani (410) 764-3384;  
[marty.teramani@maryland.gov](mailto:marty.teramani@maryland.gov)

Information related to the MCDB can be found on the Commission's website at:  
<http://mhcc.dhmfh.maryland.gov/payercompliance/Pages/payercompliance/default.aspx>