

MHCC Grant 17-014

mHealth Application Outline

This document is meant to serve as a guideline for applicants as they develop their application in response to Announcement for Grant Applications MHCC 17-014. For details on specific components of each section, refer to the Announcement for Grant Applications MHCC 17-014 available at: mhcc.maryland.gov/mhcc/pages/home/procurement/procurement.aspx.

1. **Scope of work and strategy (Limit to 15 pages)**
 - a. Project Description
 - i. Description of the mHealth technology to be diffused and how it meets the following requirements:
 - a. HIPAA compliance
 - b. Adherence to current industry standards
 - c. Evidence of efficacy
 - ii. Current utilization of the mHealth technology
 - a. Maryland
 - b. Nationally
 - iii. Definition of utilization
 - b. Project Plan
 - i. Deployment strategy
 - a. Demographic information
 - b. Partnering Organizations
 - c. Timeline
 - ii. Measurement
 - c. Applicant qualifications (Limit to 1 of 15 pages in Scope of Work)
 - d. Experience and qualifications of the proposed staff (Limit to 1 of 15 pages in Scope of Work)
 - e. Role of Sub-awardees
2. **Letters of Commitment**
3. **Proof of partnership relationship**
4. **Resumes**
5. **Privacy and Security**
6. **Disclosure**
7. **Termination Clause Acknowledgement**
8. **Attachments**
 - a. Applicant information: Complete [Attachment A](#).
 - b. Utilization and Milestones: Complete [Attachment B](#) current utilization, target utilizers and proposed milestones
 - c. Measurement and Outcomes: Complete [Attachment C](#) for the measurements for utilization and outcomes, that are clear, verifiable and in line with the project goals.

- d. Financial information: Funds will be disbursed based upon attestation of the milestones. Applicants must indicate the requested amount and identify their match funds and activities in [Attachment D](#).