



National Provider Identifier

NPI: Get It. Share It. Use It.

Subparts



Disclaimers

This presentation was current at the time it was printed or downloaded. This presentation was prepared as a tool to assist providers and is not intended to grant rights or impose obligations. Although every reasonable effort has been made to assure the accuracy of the information within these pages, the ultimate responsibility for the correct submission of claims and response to any remittance advice lies with the provider of services.

The Centers for Medicare & Medicaid Services (CMS) employees, agents, and staff make no representation, warranty, or guarantee that this compilation of information is error-free and will bear no responsibility or liability for the results or consequences of the use of this presentation. This publication is a general summary that explains certain aspects of NPI implementation, but is not a legal document.

Disclaimers

The Medicare Learning Network (MLN) is the brand name for official CMS educational products and information for Medicare fee-for-service providers. For additional information visit the Medicare Learning Network's web page at www.cms.hhs.gov/MLNGenInfo on the CMS website.



Facts About NPI

- Required for all providers who are “covered providers” under HIPAA
- 10 position numeric identifier
- One NPI issued per provider or subpart

Important NPI Components

- National Plan and Provider Enumeration System (NPPES)
- NPI Enumerator



What is a Subpart?

- A component of a health care organization provider that provides health care but is not a legal entity
- Often separately licensed and certified by the state
- A subpart CANNOT be a person and a person CANNOT have subparts



Why Do Subparts Need NPIs?

Subparts need NPIs:

- To be uniquely identified in standard transactions
- In some circumstances, to ensure proper payment

If subparts conduct their own standard transactions, they must obtain an NPI.

Responsibilities of Organization Health Care Providers

To Determine:

- If there are subparts
- If the subparts need NPIs

To Ensure:

- NPIs are obtained for all subparts, if appropriate
- The subparts comply with the January 23, 2004 NPI requirements



To Help Determine Subparts:

Ask these questions:

- ✓ **Does the component furnish health care as defined by 45 CFR 160.103?**
 - ✓ **Does the component conduct its own HIPAA transactions?**
 - ✓ **Do Federal regulations require a component to have a unique identifier for billing purposes?**
 - ✓ **Is the component separately enrolled in a health plan?**
 - ✓ **Does the component have its own health plan legacy identifier?**
-

Examples of Hospital Subparts



Other Examples of Subparts

Clinic Subparts



Different taxonomies

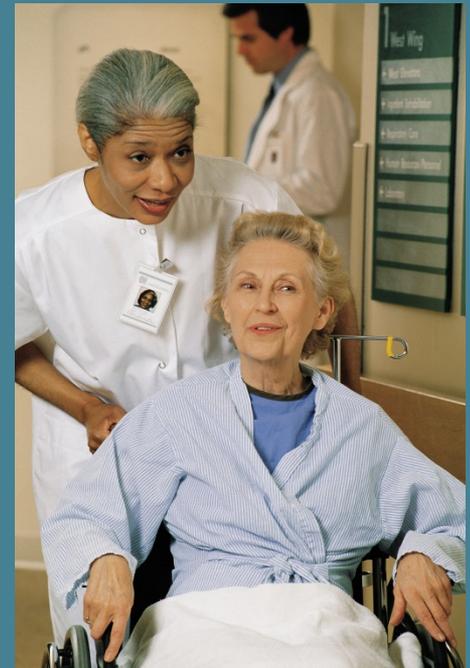
**Durable Medical
Equipment,
Prosthetics,
Orthotics, and
Suppliers
(DMEPOS)
Supplier
Subparts
(Medicare)**



Each location

Medicare's Subpart Guidelines

- The NPI Final Rule is the foundation
- Federal regulations require each DMEPOS supplier location to have a unique billing number
- Claims could be rejected or delayed if NPIs are not included on them
- NPI enumeration could mirror Medicare enrollment in order to help claims flow smoothly



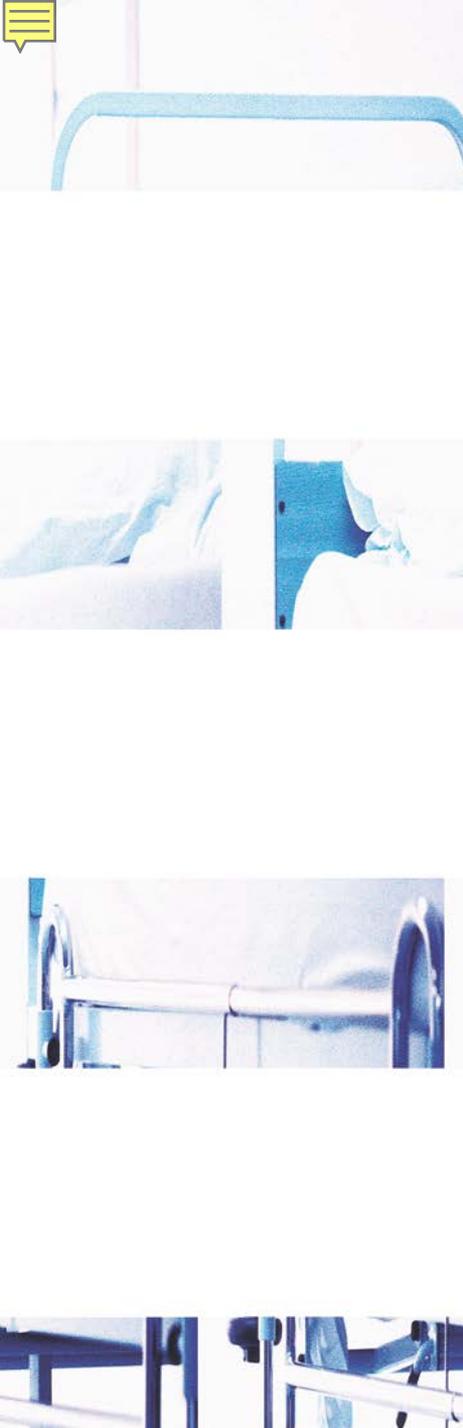


Illustration #1

A hospital owns five home health agencies all operating under the same Tax Identification Number as the hospital.

The hospital and each of the five home health agencies entered into its own provider agreement with health plans.

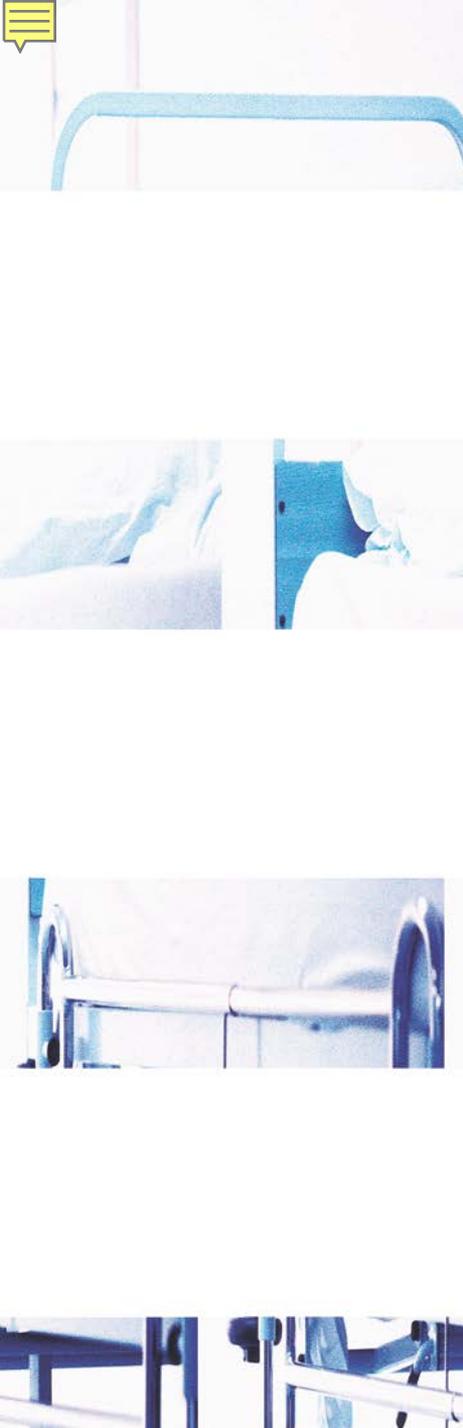


Illustration #1

Could the five home health agencies be considered subparts?

Yes. The hospital needs to decide if the five home health agencies should have their own NPIs.



Illustration #2



Doctor Shannon, a sole proprietor, has two offices, one in the suburbs and a second in the city.



Illustration #2

Does Doctor Shannon need an NPI for each office?

No. Since Doctor Shannon is a sole proprietor, her two offices are not considered subparts.





Illustration #3

Doctor Williams is one of 150 physicians employed at Clarksville General Hospital. Clarksville General Hospital has an NPI.

Illustration #3

Is Doctor Williams considered a subpart of the hospital?

No. Doctor Williams is not considered a subpart of the hospital. Remember, people cannot be subparts.

Is Doctor Williams eligible for an NPI since the hospital at which he is employed has an NPI?

Yes. Doctor Williams, as well as all the other physicians who furnish health care at Clarksville General Hospital, is eligible and should obtain an NPI.

Resources

- CMS NPI Web Page
www.cms.hhs.gov/NationalProvIdentStand
- CMS NPI Subparts Fact Sheet
www.cms.hhs.gov/NationalProvIdentStand/downloads/npi_fs_subparts_032106.pdf
- NPI Final Rule
www.cms.hhs.gov/NationalProvIdentStand/Downloads/NPIfinalrule.pdf
- MLN Matters Article SE0608
www.cms.hhs.gov/MLNMattersArticles/downloads/se0608.pdf

Resources

- CMS Medicare Learning Network (MLN)
www.cms.hhs.gov/MLNGenInfo
- NPI Viewlet
www.cms.hhs.gov/apps/npi/npiviewlet.asp
- Medicare Expectations on Determination of Subparts Paper
[www.cms.hhs.gov/NationalProvIdentStand/Downloads/Me
dsubparts01252006.pdf](http://www.cms.hhs.gov/NationalProvIdentStand/Downloads/Me
dsubparts01252006.pdf)
- 45 CFR 160.103
[http://a257.g.akamaitech.net/7/257/2422/14mar20010800/
edocket.access.gpo.gov/cfr_2002/octqtr/pdf/45cfr160.103.
pdf](http://a257.g.akamaitech.net/7/257/2422/14mar20010800/
edocket.access.gpo.gov/cfr_2002/octqtr/pdf/45cfr160.103.
pdf)

NPI Enumerator

For questions from health care providers about NPI applications, updates, and deactivations

- Phone:
 - 1-800-465-3203
 - 1-800-692-2326 (TTY)
- E-mail:
 - *Customerservice@npienumerator.com*
- Mail:
 - NPI Enumerator
 - P.O. Box 6059
 - Fargo, ND 58108-6059

Questions?

Getting an NPI is free – not having one can be costly.