

Special Documents

MARYLAND HEALTH CARE COMMISSION

SCHEDULES FOR CERTIFICATE OF NEED REVIEW

The Maryland Health Care Commission provides the following schedules to interested members of the public and sponsors of health care facility and service projects subject to Certificate of Need ("CON") review and approval.

The general criteria for Certificate of Need review are set forth at COMAR 10.24.01.08G(3). An applicant must demonstrate that the proposed project is consistent with these review criteria. It will be noted that the first criterion is evaluation of the project according to all relevant State Health Plan standards, policies and criteria.

This Certificate of Need review schedule updates the schedule published in the *Maryland Register*, Volume 43, Issue 7, pages 478-482 (April 1, 2016). This review schedule is not a solicitation by the Commission for Certificate of Need applications, and does not indicate, in of itself, that additional capacity is needed in services subject to Certificate of Need review, or that Certificate of Need applications submitted for the services described will be approved by the Commission.

Applicants are encouraged to discuss their development plans and projects with the Commission Staff prior to filing letters of intent or applications.

Letters of Intent and applications for scheduled reviews may only be received and reviewed according to these published schedules. All Letters of Intent and Certificate of Need applications, including all of the required number of copies of CON applications, must be received at the offices of the Maryland Health Care Commission, 4160 Patterson Avenue, Baltimore, Maryland 21215, no later than 4:30 p.m. on the scheduled date of submission. Letters of intent for projects not covered by this review schedule may be filed at any time.

For further information about review schedules or procedures, call Kevin McDonald, Chief, Certificate of Need, at (410) 764-5982.

Acute Care Hospital Projects: Capital Construction and Changes to Bed Capacity

The Commission hereby publishes the following schedules for the submission of Certificate of Need applications by acute care general hospitals, for projects that involve: (1) capital expenditures by or on behalf of acute care hospitals that exceed the applicable capital expenditure threshold referenced at COMAR 10.24.01.02A(5); (2) proposed changes in bed capacity or operating room capacity at existing hospitals; (3) the relocation of an acute care hospital; and/or (4) a change in the type or scope of any health care service offered by an acute care hospital, as specified at COMAR 10.24.01.02A, except for neonatal intensive care. Note that the following schedules do not apply to a project to establish a new acute care hospital.

Schedule One: All Acute Care Hospital Projects

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Allegany, Frederick, Garrett, Washington	May 6, 2016	May 18, 2016	July 8, 2016
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	June 3, 2016	June 15, 2016	August 5, 2016
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	July 8, 2016	July 20, 2016	September 9, 2016
Calvert, Charles, Montgomery, Prince George's, St. Mary's	August 5, 2016	August 17, 2016	October 7, 2016

Schedule Two: All Acute Care Hospital Projects Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Allegany, Frederick, Garrett, Washington	November 4, 2016	November 16, 2016	January 6, 2017
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	December 2, 2016	December 14, 2016	February 3, 2017
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	January 6, 2017	January 18, 2017	March 10, 2017
Calvert, Charles, Montgomery, Prince George's, St. Mary's	February 3, 2017	February 15, 2017	April 7, 2017

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Special Hospital (Pediatric, Psychiatric, Chronic, and Rehabilitation)

The Commission hereby publishes the following schedules for the submission of applications for any action related to facilities within the "special hospital" license category (psychiatric, chronic, rehabilitation, or pediatric), including a replacement facility for an existing special hospital, capital expenditures for new construction or renovation at an existing special hospital, or changes to service categories or bed capacity in an existing special hospital. Note that the following schedules do not apply to a project to establish a new special hospital.

For this special hospital services schedule, the Commission will use the following regional configuration of counties:

Western Maryland: Allegany, Carroll, Frederick, Garrett, Washington	Central Maryland: Anne Arundel, Baltimore, Harford, Howard, Baltimore City
Montgomery : Montgomery County	Southern Maryland: Calvert, Charles, Prince George's, St. Mary's
Eastern Shore: Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	

**Schedule One
Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	May 6, 2016	May 18, 2016	July 8, 2016
Montgomery County	June 3, 2016	June 15, 2016	August 5, 2016
Southern Maryland	July 8, 2016	July 20, 2016	September 9, 2016
Central Maryland	August 5, 2016	August 17, 2016	October 7, 2016
Eastern Shore	September 2, 2016	September 14, 2016	November 4, 2016

**Schedule Two
Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	November 4, 2016	November 16, 2016	January 6, 2017
Montgomery County	December 2, 2016	December 14, 2016	February 3, 2017
Southern Maryland	January 6, 2017	January 18, 2017	March 10, 2017
Central Maryland	February 3, 2017	February 15, 2017	April 7, 2017
Eastern Shore	March 3, 2017	March 15, 2017	May 5, 2017

Freestanding Ambulatory Surgical Facilities

The Commission hereby establishes the following schedules for the submission of applications to establish freestanding ambulatory surgical facilities, add operating rooms at an existing freestanding ambulatory surgical facility, or make a capital expenditure by or on behalf of a freestanding ambulatory surgical facility that requires Certificate of Need review and approval. The definition of freestanding ambulatory surgical facility can be found at Health-General Article §19-114(b).

**Schedule One
Freestanding Ambulatory Surgical Facilities**

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Calvert, Charles, Montgomery, Prince George's, St. Mary's	May 6, 2016	May 18, 2016	July 8, 2016

Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	June 3, 2016	June 15, 2016	August 5, 2016
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot Wicomico, Worcester	July 8, 2016	July 20, 2016	September 9, 2016
Allegany, Frederick, Garrett, Washington	August 5, 2016	August 17, 2016	October 7, 2016

**Schedule Two
Freestanding Ambulatory Surgical Facilities**

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Calvert, Charles, Montgomery, Prince George's, St. Mary's	November 4, 2016	November 16, 2016	January 6, 2017
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	December 2, 2016	December 14, 2016	February 3, 2017
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot Wicomico, Worcester	January 6, 2017	January 18, 2017	March 10, 2017
Allegany, Frederick, Garrett, Washington	February 3, 2017	February 15, 2017	April 7, 2017

Comprehensive Care Facility Projects

The Commission hereby publishes the following two schedules for Certificate of Need review of proposed projects affecting comprehensive care facilities ("CCFs"). Schedule One identifies the review cycles for proposals involving the addition of CCF beds in Maryland jurisdictions in which the most recent State Health Plan need projection (COMAR 10.24.08, effective October 3, 2014) identifies a net need for beds in the forecast year of 2016 and for which no letters of intent or applications have been filed. Persons interested in submitting Certificate of Need applications involving the addition of beds in these jurisdictions should contact the Maryland Health Care Commission to ascertain the current level of net bed need, if any, identified for these jurisdictions prior to the filing of a Certificate of Need application. Schedule Two establishes submission dates for Certificate of Need applications related to all other CCF projects that do not involve an increase in CCF bed capacity in a jurisdiction. These include projects that involve a proposed capital expenditure for new construction or renovation at an existing CCF, the relocation of an existing facility, or the proposed relocation of some or all of the CCF bed capacity from an existing facility to a new site within the same jurisdiction.

In the State Health Plan for this service, the following configuration of jurisdictions by region applies:

Western Maryland: Allegany, Carroll, Frederick, Garrett, Washington	Central Maryland: Anne Arundel, Baltimore, Harford, Howard, Baltimore City
Montgomery: Montgomery County	Southern Maryland: Calvert, Charles, Prince George's, St. Mary's
Eastern Shore: Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	

**Schedule One
Proposed New Comprehensive Care Facility Beds**

Jurisdiction	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
St. Mary's County	April 1, 2016	April 13, 2016	June 3, 2016
Queen Anne's County	May 6, 2016	May 18, 2016	July 8, 2016
Howard County	June 3, 2016	June 15, 2016	August 5, 2016
Worcester County	July 1, 2016	July 13, 2016	September 2, 2016
Harford County	August 5, 2016	August 17, 2016	October 7, 2016

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**Schedule Two
Part A: Other Comprehensive Care Facility Projects**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Eastern Shore	May 6, 2016	May 18, 2016	July 8, 2016
Western Maryland	June 3, 2016	June 15, 2016	August 5, 2016
Montgomery County	July 8, 2016	July 20, 2016	September 9, 2016
Central Maryland	August 5, 2016	August 17, 2016	October 7, 2016
Southern Maryland	September 2, 2016	September 14, 2016	November 4, 2016

**Schedule Two
Part B: Other Comprehensive Care Facility Projects**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Eastern Shore	November 4, 2016	November 16, 2016	January 6, 2017
Western Maryland	December 2, 2016	December 14, 2016	February 3, 2017
Montgomery County	January 6, 2017	January 18, 2017	March 10, 2017
Central Maryland	February 3, 2017	February 15, 2017	April 7, 2017
Southern Maryland	March 3, 2017	March 15, 2017	May 5, 2017

General Hospice Projects

The Commission hereby publishes the following schedule for Certificate of Need review of proposed projects involving the establishment of a general hospice or the expansion of an existing general hospice into a jurisdiction that the existing general hospice has not been authorized to serve.

Jurisdiction	Letter of Intent Date	Pre-Application Conference Date	Application Submission Date
Prince George's	August 5, 2016	August 17, 2016	October 7, 2016
Baltimore City	October 7, 2016	October 19, 2016	December 9, 2016

Freestanding Medical Facilities

The Commission hereby publishes the following statewide schedule for Certificate of Need review of proposed projects to establish or relocate freestanding medical facilities (FMFs) and proposed capital expenditures by or on behalf of FMFs that require CON review and approval. State Health Plan regulations for the review of FMF projects are currently under development. The following schedule is contingent on the Commission adopting final regulations by September 15, 2016.

Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
December 2, 2016	December 14, 2016	February 3, 2017

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